

HAHN LOESER

Check Request Form

Date Requested:	Request Time:	Date Needed:	Time Needed:
7/14/2009	2:35	7/14/2009	4:45
Requested By:	TKP#:	Requested For:	TKP#:
Tiffany Ballou	0968	Shannon McCue	0950
Type of Expense?:	Bank Account:		
Client Chargeable	Operating Account		
Purpose of Check:			
Copyright Application			
Description on Check Stub (Optional and 25 Character Limit):			
special handling fee			
Return Check To:	All Receipts/Invoices/Court Sheets Attached?		
<input checked="" type="checkbox"/> Requestor	<input type="checkbox"/> Yes		
<input type="checkbox"/> Mail	<input type="checkbox"/> No (please state reason below)		
<input type="checkbox"/> Other (provide instructions below)			

Pay to the Order Of:	In the Amount Of:
Register of Copy rights	\$685.00

Client Name:	Matter No:
Snap-On Business Solutions, Inc.	008653.00001
Location (For Firm Exp- Optional)	Area (For Firm Exp- Optional):
01 - Cleveland	40 - Business Practice Area
Acct No (For Firm Exp- Optional):	

Approved By: (reimbursement approval sheet)	Accounting Review:
	DAW

For Accounting Only	
Vendor #	Voucher/Trust Batch #:
	175756
Account #	Amount
19990	\$685.00



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<input type="checkbox"/> Mail			
<input type="checkbox"/> Other (provide instructions below)	<input type="checkbox"/> No (please state reason below)		

Pay to the Order Of:	In the Amount Of:
Register of Copy rights	\$45.00

Client Name:	Matter No:	
Snap-On Business Solutions, Inc.	008653.00001	
Location (For Firm Exp- Optional)	Area (For Firm Exp- Optional):	Acct No (For Firm Exp- Optional):
01 - Cleveland	40 - Business Practice Area	

Approved By: (reimbursement approval sheet)	Accounting Review:
	

For Accounting Only	
Vendor #	Voucher/Trust Batch #:
	175757
Account #	Amount
19990	\$45.00